

**KMMC Executive Committee Meeting**  
**12:00PM - 1:00PM, Big Bluestem (1<sup>st</sup> Floor)**  
**Wednesday, December 19, 2018**  
**Kansas Health Institute**

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### **KMMC Executive Committee Agenda**

- 12:00PM      Welcome
- Review Purpose of Executive Committee
- Schedule of Executive Committee Meetings
- Review KMMC Workplan
- Discuss goals and objectives
- Elect Executive Committee Chair and Vice-Chair
- Plan for report-out to Committee of the Whole
- 1:00PM      Adjourn

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### **Zoom Information**

For those who cannot attend the meeting in person, you may join the meeting via the following Zoom meeting information:

**Zoom information:** Please use the following information to join the Executive Committee meeting at 12PM

- To join using your computer: <https://khi.zoom.us/j/5178844083>
- To join using your phone: +1 929 205 6099; Meeting ID: 517 884 4083

**KanCare Meaningful Measures Collaborative (KMMC)**  
**Charter Statements**  
**Approved 8/13/2018**

**Purpose:**

- Increase the visibility, credibility, validity and usefulness of information broadly available about KanCare
- Establish consensus on metrics that already exist, and new metrics that can be created, to better understand the performance of the KanCare program in relation to the whole person.
- Identify the best data sources, the appropriate methods and the most effective way to report the metrics
- Establish a transparent process that transcends administrations and individuals
- Over time, build capacity in Kansas to generate and use the appropriate data for program management, program evaluation, policy development, and accountability

**Scope of Work:**

- Engage stakeholders in a collaborative process to identify high priority metrics
- Engage data experts in defining and reporting the high priority metrics
- Elevate visibility and usefulness of metrics already available
- Build on existing efforts to create KanCare metrics
- Streamline additional data reporting by health plans, providers, consumers, etc.
- Present available data in an actionable way and incorporate context where needed
- Effectively communicate the products of the Collaborative

**Membership (composed of the collective membership of):**

- Executive Committee
- Stakeholder Working Group (SWG)
- Data Resources Working Group (DRWG)

**Operating Process:**

- Operate as an autonomous, collaborative effort
- Facilitated by KHI
- Ratify metrics approved by the Executive Committee
- Decisions by consensus, with use of survey tools or other prioritization mechanisms to ensure all voices are heard. Voting may be used when necessary
- Seek funding for core activities from foundations or member groups
- Develop effective communications with a broad audience over time, including:
  - KanCare consumers
  - General public
  - Stakeholder organizations
  - Legislative entities, especially the Bethell Oversight Committee

## **KMMC Executive Committee**

### **Purpose:**

- Approve the metrics to be developed through the Collaborative, based on the recommendations forwarded by the Stakeholder Working Group (SWG)
- Approve the data sources and methodology used to report those metrics based on the recommendations of the Data Resources Working Group (DRWG)
- Document for public reporting the process employed to identify and measure selected metrics

### **Scope of Work:**

- Prioritize the metrics identified by the SWG, taking into consideration the assessment of feasibility and the necessary capacity to generate the metric as determined by the DRWG
- Send approved metrics to the Collaborative (as a committee of the whole) for ratification
- Provide guidance and accountability to ensure the Collaborative remains focused on and fulfills its purpose

### **Membership:**

- Consumer representatives: 3 members
- Stakeholder representatives: 5 members
- State agency representatives: 4 members
- Research representatives: 3 members

### **Operating Process:**

- Facilitated by KHI, who will not be a member of the Executive Committee
- Executive Committee will use a matrix to ensure that key groups are represented fairly within the group of nominees:
  - Stakeholder representatives will be nominated by the SWG
  - Research representatives will be non-state agency representatives nominated by the DRWG
  - Consumer representatives will be selected by the Executive Committee following a nomination process among consumers and consumer groups
  - State agency representatives will be determined by the agencies
- Decisions by consensus, with use of survey tools or other prioritization mechanisms to ensure all voices are heard. Voting may be used when necessary
- Chair and vice chair elected by membership of Executive Committee on a rotating basis